

## Short Term Camp Terms and Conditions

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These Terms and Conditions apply to individual students applying for and commencing in short term camp programs. If applicable, agents should ensure that parents/guardians understand and agree with these Terms and Conditions.

### Enrolment Stages

1. Application
2. Application reviewed by John Paul International College (JPIC)
3. Camp place Offer Letter and Deposit invoice sent to parents
4. Offer Letter and Terms and Conditions signed by parents and returned to JPIC
5. Deposit payment made by parents: Camp place secured
6. Balance payment made by parents
7. Pre-commencement information sent by JPIC to parents 4 weeks prior to commencement
8. Student arrival and orientation

We recommend that applicants apply for the appropriate visa well in advance. For more information on visa processing times, please visit [Global visa processing times \(homeaffairs.gov.au\)](https://www.homeaffairs.gov.au). The College is not responsible for visa refusals and unfortunately cannot assist with visa applications, nor expediting visa processing times.

### Payment and Refund Policy

Invoiced amounts exclude the following:

- Flights
- Insurances
- Spending money
- Personal purchases

### Deposit Payment

Non-refundable deposit = 50% of total camp cost

Application for Short Term Camps is free; however, to secure a place a non-refundable deposit is required fifteen (15) weeks prior to the camp commencement.

A place is not secured until the non-refundable deposit is received by the College. The signed Letter of Offer and Terms and Conditions should be returned to JPIC before deposit payment.

### Balance Payment

The remaining balance payment, 50% of total camp cost, must be received six (6) weeks prior to camp commencement. Once the balance payment is received, it is non-refundable.

If the balance payment is not received six (6) weeks prior to commencement, the College reserves the right to offer the place to another student. The Deposit Payment in this instance is non-refundable.

## Medical Information and Wellbeing

Parents and/or students must tell John Paul College everything about student physical and mental health, including medical history, conditions and allergies, and all medications used, so that the College can provide appropriate support at school, in accommodation and approve and monitor support and general welfare arrangements as required.

This applies before arrival in Australia and during the stay. Parents and/or students must provide all medical records that the College asks for. The College will treat health information confidentially but may share it within the school, with accommodation providers and any health care professionals in order to provide appropriate care.

If parents and/or students fail to provide health information, the College may determine that it is unable to approve support or general welfare arrangements. This may affect the enrolment.

Parents and/or students should read the [Medication Administration policy](#) and understand that any medication taken by students, at school or outside of school, will require a Request to Administer Medication form to be completed before arrival. This includes all forms of medication, including herbal and vitamins.

## Medical Treatment

If students need medical or other health care (other than routine care for minor illness or injury), the College will endeavour to contact parents as soon as reasonably possible.

The College may, as appropriate and in the best interests of the student:

- provide or administer over-the-counter or prescribed medications; and
- administer first aid.

If the College thinks a student needs treatment from a health care professional, the College may authorise any medical and other professional treatment. This includes hospital transfers, emergency procedures, and administering drugs and medications. To do this, the College may sign consents to medical and other health procedures on the parent's/student's behalf. Parents and/or students must reimburse the College for all costs associated with medical or other treatment if applicable.

## Emergencies and Critical Incidents

In the event of a significant or critical welfare issue involving the student, and if determined necessary by the College, a parent, legal guardian or approved relative must travel to a designated location within 2 days to assume care of the student until the situation has been resolved to the school's satisfaction. A significant event could include, but is not limited to:

- A mental health concern
- A physical incident
- A behaviour incident

If the parent is unwilling to travel to be with the child in the agreed time, the College may choose to arrange for the child to fly back home unaccompanied or accompanied. Parents and/or students must reimburse the College for all costs associated.

## Insurance

Students/Parents should ensure that Short Term Students have adequate travel insurance in Australia. Overseas Visitor Health Cover (OVHC) is health insurance for international visitors visiting Australia. OVHC is available for people travelling to Australia on holidays.

If students become sick or have an accident while in Australia, OVHC will help pay for medical costs.



## Accommodation

Accommodation is provided in either Boarding or Homestay, depending on the camp. Students are expected to adhere to the relevant rules and expectations in College accommodation. Please refer to the appropriate handbook:

- [Boarding Handbook 2024 \(jpc.qld.edu.au\)](http://jpc.qld.edu.au)
- [Homestay Student Handbook](#)

## Expectations

Short Term students are required to adhere to [JPC-Our-College-Values-and-Expectations](#) and expectations in our accommodation. Students will be provided with an orientation upon arrival explaining these expectations.

## Image and Talent Consent Release

Photographic images (including video and audio recordings) and other student works which enable an individual to be identified are considered personal information, the collection, use and disclosure of which is governed under the Privacy Act 1988.

John Paul College (the College) regularly reproduces photographic or video images of its students, and other student works/interviews (Student Works) in publications, marketing material and on its website to promote the College or describe its activities. These images and other Student Works may be used for publicity and advertising purposes in any media and for commercial or non-commercial purposes of the College including but not limited to its prospectuses, advertising, open days, alumni, social media, signage and other publications. Images may also be used in programs such as SchoolBench facial recognition software to support the College's management of student images. This software allows the College to readily identify students in photos and facilitates the sharing of images with parents, more regularly.

The College seeks consent from a parent or legal guardian of a student of John Paul College for the collection, use and disclosure of imagery such as photographs, videos, audio-visual material and other Student Works in any media or other promotion of the College, including use and disclosure of such images within facial recognition software programs for identification purposes. Please note, even if a student is above 18 years of age, as the enrolment contract is held by the parent/caregiver, the parent/caregiver requires to approve on their behalf.

### Consent

Unless you indicate otherwise in writing, by the letter of offer you are giving consent for:

- College photographer Kirby's Studio to provide student imagery and videography to the College
- my child/ren or my child's/children's performances to be photographed, videoed and or audio recorded by John Paul College Limited (the College) including its employees, representatives or agents such as contractors for the use
- and reproduction of:
  1. photographic or video images
  2. audio visual material
  3. other Student Works (such as interviews etc)

For the purposes outlined above, whether in whole or in part, with or without acknowledgement by name and without being entitled to any remuneration or compensation in respect to the use or publication of the images, student imagery/works to be published in it also

- permits any staff member to share any photos that are taken internally with our staff and other community members in internal publications such as the Yearbook, Seesaw (Primary),



Secondary Blogs and other school-related materials that are not shared outside of our school community (Internal Usage)

- provide permission to the College to use student imagery/works on social media and other external platforms/publications such as The Eagle Magazine (bi-annual publication), Year in Review video, College websites etc. (External Usage)
- provide the College permission to share student imagery/works with media outlets and other appropriate third parties with that we engage in partnerships (Third-Party Usage)
- any photographs or other images of my child being used within facial recognition programs for identification purposes
- hereby release John Paul College Ltd, its officers, employees and agents from any liability arising out of the College's use of the imagery and waive any right that I may have to review or approve the image/s before them being used or reproduced.
- as image consent does not have a release date, students must notify the College upon graduation if they wish to opt out of providing consent for the College to use their images.

## Declaration

I declare that to the best of my knowledge the information supplied upon application by myself or my agent is correct, true and complete. I understand and agree to these terms and conditions. I understand that my information will be handled in accordance with the College's Privacy Policy and that the College will discuss details of my application with my agent (if applicable) throughout the application process and enrolment unless I indicate otherwise in writing.

I recognise that it is my responsibility to provide all necessary documentary evidence requested in the application process or additionally requested by the College. John Paul College reserves the right to withdraw the offer of enrolment for my son/daughter at any stage during the course where false or misleading information is provided.

Name of Parent/Guardian:	
Signature of Parent/Guardian:	Date:
Name of Parent/Guardian:	
Signature of Parent/Guardian:	Date:

## Relevant Policies

- [JPC-Privacy-Policy](#)
- [Overseas Student Privacy Collection Notice](#)
- [JPC-Medication-Administration](#)
- [Boarding Handbook 2024 \(jpc.qld.edu.au\)](#)
- [Homestay Student Handbook](#)

