



## Application to Defer / Suspend Enrolment Form

*This form must be completed by a parent / legal custodian, authorised agent or student (if over the age of 18)*

### Student Information *PLEASE PRINT*

Surname:

Given Name:

JPC Student ID:

Current Class:

Student's Residential Address (Home Country) *PLEASE PRINT*

*House/Building number and street*

*Town / Suburb / District*

*City*

*Province / State*

*Country*

*Postcode*

### Deferral (New students only)

New students only

Commencement year: 20\_\_\_\_\_

New date of commencement:  Term 1  Term 2  Term 3  Term 4

Students who have not yet commenced their studies at John Paul College will also need to contact the Australian Immigration Authority in case there is any effect on their student visa as a result of changes to enrolment of CoE status.  
Please see contact details at: <https://www.homeaffairs.gov.au/about/contact/offices-locations>

### Reason for Deferral

- Refusal of Visa (Copy of letter from Department of Immigration and Border protection required)
- Cancellation of Visa (Copy of letter from Department of Immigration and Border protection required)
- Delay of Visa (Copy of letter from Department of Immigration and Border protection required)
- Serious illness or injury of student (Copy of medical certificate required)
- Serious illness or injury of a family member requiring student to return home or a delayed arrival in Australia (Copy of medical certificate required)
- Death of a family member (Copy of relevant documentation required)
- Other – please specify:

### Suspension (Commenced students only)

Commenced students only

Start date of deferral: DD / MM / YYYY

End date of deferral: DD / MM / YYYY

### Reason/s for Suspension

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**Parent / Legal Custodian:**

- Please note the deferral / suspension of studies is for a **maximum of six months** and cannot be approved retrospectively.
- Holding fee (1 term tuition fee) will be applied, please see fee schedule for more details.
- Please scan your completed form, along with supporting documents, and email to: [jpic@jpc.qld.edu.au](mailto:jpic@jpc.qld.edu.au)
- This form will be assessed once all documentation has been received.
- The school may ask for more documentation if required.
- Applications are usually processed in 20 working days.
- Students are required to maintain the condition of their visa, including maintaining enrolment in a registered course of study. Deferment, suspension and non-commencement of enrolment can have an effect on a student's visa as a result of changes to enrolment status. The Australian Immigration Authority website <https://www.homeaffairs.gov.au/Trav/Stud/More> provides further detail regarding the conditions of the visa and obligations of students.

Name:

Signature:

Date: DD / MM / YYYY

**Office Use Only:**

Date Received:

Received by:

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